

Price List • Christmas 2017

COSTS PER ITEM:

Christmas Card, including envelope:

50 to 499	65 cents/card or \$65.00/100
500 to 999	60 cents/card or \$60.00/100
1000+	55 cents/card or \$55.00/100

Christmas Bulletin (8 ½" x 14"):

100 to 400	\$15.00/100
500 to 900	\$12.00/100
1000+	\$10.00/100

Christmas Letterhead (8 ½" x 11"):

100 to 400	\$15.00/100
500 to 900	\$12.00/100
1000+	\$10.00/100

Christmas Offering Envelope (6 ¾"):

100 to 400	\$15.00/100
500 to 900	\$12.00/100
1000+	\$10.00/100

Christmas #10 Mailing Envelope:

100 to 400	\$15.00/100
500 to 900	\$12.00/100
1000+	\$10.00/100

Hospital Visitation Card \$50.00/100

Wedding Program Cover \$45.00/100

SHIPPING CHARGES:

Purchase amount:	Shipping Charge
\$ 1.00 - \$15.00	\$ 8.00
\$ 16.00 - \$25.00	\$ 10.00
\$ 26.00 - \$50.00	\$ 12.00
\$ 51.00 - \$100.00	\$ 14.00
\$ 101.00 +	\$ 10% of total

Shipping & Order Information

PLEASE READ CAREFULLY

- Items ordered will be shipped UPS. Please give us a mailing address not P.O. Box #. UPS does not deliver to a P.O. Box number.
- Due to constant increases in the cost of shipping we are compelled to pass on the shipping charges to the customer. Orders must be prepaid with shipping charges included.
- If your order is not prepaid you will be charged a \$10.00 fee for handling.
- Shipping Charges are listed at the bottom of the PRICE LIST.
- Orders will be shipped 4-5 working days upon receipt.
- Minimum order of Christmas stationery and envelopes is 100 with multiples of 100.
- Please note: 6"x 9" envelopes are included with each Christmas Card ordered at no additional cost.

Questions?

Call us at (516) 671-6649 or fax us at (516) 671-0174 or email us at info@communitycards.com. The best time to call would be from 9:00am to 11:00am EST. If we are not available to answer your call, please leave a detailed message on our voice mail or fax us at anytime.

Thank you!

Order Form • Christmas 2017

NAME OF CHURCH OR ORGANIZATION: _____

ADDRESS: _____

ATTENTION: _____

PHONE #: _____ FAX #: _____

EMAIL ADDRESS: _____

TAX EXEMPT ID: _____

ACCOUNT #: _____ INVOICE #: _____

**Fill out your order and mail, fax or email, along with payment to:
 Community Cards
 10 Briarcliff Lane • Glen Cove, NY 11542**

Quantity		Cost/Card	Total
_____	Community Christmas Cards with envelopes..... @ _____	per card	\$ _____
_____	Christmas Bulletins (8 1/2" x 14")..... @ _____	per 100	\$ _____
_____	Christmas Letterhead (8 1/2" x 11")..... @ _____	per 100	\$ _____
_____	Christmas Offering Envelopes (6 3/4")..... @ _____	per 100	\$ _____
_____	Christmas #10 Mailing Envelopes..... @ _____	per 100	\$ _____
_____	Hospital Visitation Cards..... @ \$50.00	per 100	\$ _____
_____	Wedding Program Cover..... @ \$45.00	per 100	\$ _____

Shipping Charges:

Purchase amount:	Shipping Charge
\$1.00 - \$15.00.....	\$8.00
\$16.00 - \$25.00.....	\$10.00
\$26.00 - \$50.00.....	\$12.00
\$51.00 - \$100.00.....	\$14.00
\$101.00 +.....	\$10% of total

Orders must be prepaid with shipping charges included.

If your order is not prepaid you will be charged a \$10.00 handling fee.

Sub-Total	\$ _____
Shipping	\$ _____
Total	\$ _____

Thank you for your order!