

## Price List • Christmas 2022

### COSTS PER ITEM:

#### **Christmas Card (triptych), including envelope:**

50 to 499 .....	95 cents/card or \$95.00/100
500 to 999 .....	90 cents/card or \$90.00/100
1000+ .....	85 cents/card or \$85.00/100

#### **Christmas Bulletin (8 ½" x 14"):**

100 to 400 .....	\$19.00/100
500 to 900 .....	\$17.00/100
1000+ .....	\$15.00/100

#### **Christmas Letterhead (8 ½" x 11"):**

100 to 400 .....	\$19.00/100
500 to 900 .....	\$17.00/100
1000+ .....	\$15.00/100

#### **Christmas Offering Envelope (6 ¾"):**

100 to 400 .....	\$19.00/100
500 to 900 .....	\$17.00/100
1000+ .....	\$15.00/100

#### **Christmas #10 Mailing Envelope:**

100 to 400 .....	\$19.00/100
500 to 900 .....	\$17.00/100
1000+ .....	\$15.00/100

**Hospital Visitation Card** ..... \$50.00/100

**Wedding Program Cover** ..... \$50.00/100

### SHIPPING CHARGES:

<b>Purchase amount:</b>	<b>Shipping Charge</b>
\$ 1.00 - \$15.00 .....	\$ 12.00
\$ 15.01 - \$25.00 .....	\$ 15.00
\$ 25.01 - \$50.00 .....	\$ 18.00
\$ 50.01 - \$175.00 .....	\$ 20.00
\$ 175.01 + .....	\$ 12% of total

## Shipping & Order Information

### PLEASE READ CAREFULLY

- Items ordered will be shipped UPS. Please give us a mailing address not P.O. Box #. UPS does not deliver to a P.O. Box number.
- Due to cost increases in both shipping and materials, we are compelled to pass on some of these increases to the customer. Orders must be prepaid with shipping charges included.
- Shipping Charges are listed at the bottom of the PRICE LIST.
- Minimum order of Christmas stationery and envelopes is 100 with multiples of 100.
- Minimum order of Christmas Cards (triptych) is 50.
- Please note: 6"x 9" envelopes are included with each Christmas Card (triptych) ordered at no additional cost.
- Credit card orders will incur a 3% surcharge.

## Questions?

Call us at (516) 671-6649 or fax us at (516) 671-0174 or email us at info@communitycards.com. The best time to call is from 9:00am to 11:00am EST.

If we are not available to answer your call, please leave a detailed message on our voice mail, or please email or fax us at any time.

Thank you!

## Order Form • Christmas 2022

NAME OF CHURCH OR ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TAX EXEMPT ID: \_\_\_\_\_

ACCOUNT #: \_\_\_\_\_ INVOICE #: \_\_\_\_\_

**Fill out your order and mail, fax or email, along with payment to:  
 Community Cards  
 10 Briarcliff Lane • Glen Cove, NY 11542**

Quantity		Cost/Card	Total
_____	Community Christmas Cards with envelopes..... @ _____	per card	\$ _____
_____	Christmas Bulletins (8 1/2" x 14")..... @ _____	per 100	\$ _____
_____	Christmas Letterhead (8 1/2" x 11")..... @ _____	per 100	\$ _____
_____	Christmas Offering Envelopes (6 3/4")..... @ _____	per 100	\$ _____
_____	Christmas #10 Mailing Envelopes..... @ _____	per 100	\$ _____
_____	Hospital Visitation Cards..... @ \$50.00	per 100	\$ _____
_____	Wedding Program Cover..... @ \$50.00	per 100	\$ _____

**Shipping Charges:**

Purchase amount:	Shipping Charge
\$1.00 - \$15.00.....	\$12.00
\$15.01 - \$25.00.....	\$15.00
\$25.01 - \$50.00.....	\$18.00
\$50.01 - \$175.00.....	\$20.00
\$175.01 +.....	\$12% of total

- Check in Mail  
 Invoice Me

**Orders must be prepaid with shipping charges included.**

Sub-Total .....	\$ _____
Shipping .....	\$ _____
<b>Total .....</b>	<b>\$ _____</b>

**Thank you for your order!**